



**GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DIRECTOR GENERAL OF POLICE
POLICE HEADQUARTERS::ITANAGAR**

NO.PHQ (PROV)-24/2025-26

Dated Itanagar, the 09th January, 2026.

TENDER NOTICE

On behalf of the Governor of Arunachal Pradesh, the Director General of Police, Arunachal Pradesh invites Sealed Tender under two-bid system (Technical Bid & Financial Bid) from manufacturers, authorized agents, dealers, or suppliers of reputed firms for entering into a contract for procurement of computers and office items for "Setting up/Strengthening of Women Help Desk in Police Stations" under Nirbhaya fund during the year 2025-26. For details please visit our website-www. arunpol.nic.in.

Sd/-

**Director General of Police
Police Headquarters, Itanagar
Arunachal Pradesh**

(Not to be published)

Memo No. PHQ (Prov)-24/2025-26

Dated Itanagar the 09th January 2026.

Copy to:

- 1 The In-Charge, Computer Cell, PHQ, Itanagar. The tender notice along with lists of equipments with specifications may be uploaded in the website of Arunachal Pradesh Police (arunpol.gov.in)
2. Office copy

9.1.26.

Asstt. Inspector General of Police (E),
Police Headquarters, Itanagar
Arunachal Pradesh

**Asstt. Inspector General of Police(E)
Arunachal Pradesh
Itanagar**



**GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DIRECTOR GENERAL OF POLICE
POLICE HEADQUARTERS: ITANAGAR**

NO-PHQ (PROV)- 24/2025-26

Dated Itanagar, the 09th January, 2026.

LIMITED TENDER NOTICE – CUM – TERMS AND CONDITIONS

On behalf of the Governor of Arunachal Pradesh, the Director General of Police, Arunachal Pradesh invites Sealed Tender under the two-bid system (Technical Bid & Financial Bid) from manufacturers, authorized agents, dealers, or suppliers of reputed firms for entering into a contract for procurement of computers and office items for “Setting up/Strengthening of Women Help Desk in Police Stations” in Arunachal Pradesh under Nirbhaya Scheme during the year 2025-26. For details, please visit our website-www. arunpol.nic.in.

1. Description of items to be procured / Approx. Cost of tender /Earnest money required etc.:

SL No.	Description of items to be procured	Approx. Cost of tender	Earnest money required	Tender Fee (Non-refundable)
1.	Procurement of computers and office items for “Setting up/Strengthening of Women Help Desk in Police Stations” in Arunachal Pradesh under Nirbhaya Scheme during the year 2025-26. Items detail along with specifications attached at Annexure- ‘A’	Rs. 29,00,000/-	Rs. 58,000/-	Rs. 1,000/- to be deposited through egras Portal of Govt. of Arunachal Pradesh in favour of AIGP (E), PHQ, Itanagar under the Head of Account “0055-Police”.

2. Critical date sheet:

Sl.	Particulars	Date	Time
1	Date of publication of Tender	10/01/2026	
2	Bid submission start date	From the date of publication onward	
3	Bid submission end date	30/01/2026	1100 hrs
4	Submission of Tender fees (cost of tender documents)	Tenderers who wish to obtain tender document from PHQ, Itanagar, must submit a copy of challan paid through the eGras Portal of Govt. of Arunachal Pradesh in favour of AIGP (E), PHQ, Itanagar.	
5	Date of Technical bid opening	30/01/2026	1130 hrs

3. The Tender documents must be provided in two (02) sealed covers:

4. Cover-1 (Technical BID): It shall contain scanned copies of eligibility information as under:

- (a) Tender Fee deposited receipt (paid through eGras Portal of Govt. of Arunachal Pradesh in favour of AIGP (E), PHQ, Itanagar under the Head of Account "0055-Police").
- (b) Earnest Money must be attached in the form of TDR/FDR/Demand Draft/NSC/KVP etc. from Bank/Post offices duly pledged in favour of Asstt. Inspector General of Police (E), PHQ, Itanagar. Firms registered under MSME are exempted from Earnest Money. They must submit an attested copy of MSME registration certificate.
- (c) Attested Copy of Valid Trading License issued by competent authority for the tendered items.
- (d) Attested Copy of PAN Card.
- (e) Attested Copy of firm GST Registration Certificate.
- (f) Attested copy of Current & valid Certificate/Letter of authority from the Original Manufacturer for the tendered items.
- (g) Attested copy of Latest Financially Soundness Certificate/Bank Solvency Certificate.
- (h) Undertaking on non-judicial stamp paper regarding non-blacklisting of the firm duly attested by Notary/Magistrate.
- (i) Any other supporting documents the firm wishes to submit.
- (j) All the tender papers must be page-numbered and arranged in a serial index/checklist on the firm's letterhead. Tenders without an index/checklist will be summarily rejected.
- (k) A Separate Technical Compliance Statement should be enclosed along with the Technical Bid, clearly specifying any deviation for all specifications mentioned in the tender **Annexure- 'A'** on the firm's letterhead.
- (l) Confirmation that rates will be quoted F.O.R (Freight on Road) up to Central Store, PHQ, Itanagar (Write "Yes" in the index/check list).
- (m) All tender documents must be signed and stamped but must not contain any rate/price information.

5. Cover-2 (Financial BID): It shall contain documents on "Financial Bid / Price Bid" only.

- (a) Rates must be written clearly in figures as well as in words, showing GST separately in Indian currency.
- (b) Offers with such stipulation like "as applicable" will be treated as vague and the bid may be rejected.
- (c) Financial Bid will be opened only for those bidders who have been declared technically qualified by the Technical/Specification Evaluation Board/Committee.
- (d) The date of opening of Financial Bid will be intimated to the firms found technically qualified.

GENERAL INSTRUCTIONS

1. The tenders received after the scheduled date & time will not be entertained. The tenderers or their representative must remain present at the time of opening of tenders to show original documents for cross verification, if required.
2. The Firms are required to submit all necessary tender documents (as mentioned in Cover-1 and Cover-2) by sealing both the covers and packing them securely into a large sized envelope. This sealed envelope should then be submitted to the office of Assistant Inspector General of Police (E), Police Head Quarters, Itanagar, Arunachal Pradesh.
3. Tenders should be addressed to the undersigned by designation and not by name should be subscribed as "Tender for procurement of computers and office items for "Setting up/Strengthening of Women Help Desk in Police Stations in Arunachal Pradesh under Nirbhaya Scheme during the year 2025-26" and put in the Tender Box kept in the office of the undersigned (Provisioning Branch) on any working day from the release of this tender (from 0930 hours to 1600 hours) to on or before 1100 hours on 30/01/2026. *The tenders received after scheduled date & time will not be entertained.*
4. In case the tender opening day is declared a holiday or bandh call at Itanagar, the tenders will be received up to next working day till 1100 hours and opened on the same day at 1130 hours.
5. Rates must be written clearly in figures as well as in words, showing GST Separately.
6. There should be no cutting or overwriting in any document.
7. The tenderer/firm who fails to fulfill the eligibility conditions will be summarily rejected.
8. The tenderer/firm must clearly mention the origin/manufacture of the equipment being supplied. In line with Government of India Policies.
9. The bidders should keep checking the website for any addendum/corrigendum to the notice/bidding documents till the date of submission of bids and should incorporate the same in their bid documents.
10. Conditional bids and the bids not meeting the qualifying criteria as on the date of receipt of bids will be summarily rejected.
11. The department will not be responsible for delay in submission due to any reason(s).
12. The details of **EMD (Earnest Money Deposit)**
 - (i) The EMD shall retained by the purchaser till submission of Security Deposit of the successful bidder.
 - (ii) No interest will be payable for the EMD and Security Deposit by the purchaser.
 - (iii) The EMDs of unsuccessful bidders will be returned after opening the financial bids as per GFR rules.
 - (iv) EMD will be forfeited, if the bidder withdraws the bid after bid opening during the period of bid validity.
 - (v) EMD will be forfeited, in case of a successful bidder fail within the specified time limit to sign the Contract Agreement; or a successful bidder fails to furnish the 5% of Supply order value as Security Deposit at the time of signing the Contract Agreement.

13. Security Deposit:

(i) A successful tenderer will be required to deposit 5% of the total value of the supply order as Security Deposit/Security Money within 15 days from the date of issue of letter of acceptance of tender for the warranty period. The security has to be drawn in the name of Asstt. Inspector General of Police (E), PHQ, Itanagar payable at SBI, Itanagar, O/o the Director General of Police, Police Headquarters, Itanagar, Arunachal Pradesh. The same Security Deposit will be returned only after completion of the warranty period.

(ii) **Conditions:** If the tenderer who fails to supply the material/perform the task assigned to him in the purchase order, within the period prescribed for such delivery specified above, the AIGP (E), or other competent authority shall be entitled at his discretion to the actions as under:

Graded liquidated damages for delay in the delivery of all or any good or performance of services will be liable for:

(a) For first 30 days @1% of the value of the goods.

(b) For next 60 days @2% of the value of the goods.

(c) For delay above 2 month/ over & up to 4 months @4% of the value of the goods.

(d) Beyond 4 months and up to 6 months @5% of the value of the goods & on expiry of 6 Months the contract would automatically get nullified and Security Money Deposit would be forfeited.

(iii) If the tenderer fails to deliver the materials as per terms & conditions of supply order within stipulated period and conditions above, the supply order will be cancelled and will forfeit the EMD/Security Deposit and is liable to be blacklisted.


Further, the successful tenders will have to enter into a "DEED OF AGREEMENT" stipulating the Terms and Conditions of the Contract with the AIGP (E), PHQ, Itanagar.

14. The tender papers containing full details with specifications and terms and conditions can be obtained from Provisioning Branch, PHQ Itanagar, on showing of Payment receipt of Rs. 1,000/- (Non-refundable) in favour of the Asstt. Inspector General of Police (E), PHQ, Itanagar, Arunachal Pradesh paid through egras Portal of Govt. of Arunachal Pradesh on any working day w.e.f 0930 hours to 1600 hours **12/01/2025 to 30/01/2026**. The tender documents may also be downloaded from our website. The tenderers downloading the documents from website are also required to submit a copy of challan of Rs. 1,000/- as tender fees in favour of the Asstt. Inspector General of Police (E), PHQ, Itanagar, Arunachal Pradesh paid through egras Portal of Govt. of Arunachal Pradesh. No other mode of payment will be accepted.
15. Rates should be quoted F.O.R Central Store, PHQ, Itanagar (A.P) and rates quoted other than F.O.R Central Store, PHQ, Itanagar(A.P) shall not be accepted. No packing or forwarding charges will be allowed. The rate of GST (as applicable) may be charged/quoted by the tenderers and the amount be clearly mentioned for all items. The rate should be quoted in Indian currency both in figure and words clearly. Tenders must be legible and clear in all respects else the tenders shall be liable to be rejected.

16. Any breakage or loss of items will be at the supplier's risk.
17. Delivery of the stores will have to be completed within 90 days from the date of issue of supply order. In case of failure to supply the items in time, violation of any provision of Deed of Agreement, the firm is liable to be blacklisted.
18. If any item is found damaged or otherwise unacceptable at the time of delivery/inspection, the supplier will be required to remove the same from Central Store, PHQ, Itanagar, Arunachal Pradesh at their own cost within 10 days. The demonstration of the items shall be conducted at the time of acceptance by the Board of Officers. The items not found as per specifications shall be rejected.
19. Payment will be made to the supplier directly on completion of supplies / installation and after acceptance/inspection by the Govt. constituted Board.
20. The Director General of Police, Arunachal Pradesh, Itanagar reserves the right to reject the lowest or all or any of the tenders without assigning any reason thereof.
21. List of equipment/items with description & specification is enclosed at **Annexure- "A"**.
22. Tenders will remain valid up to **31-03-2026**.
23. All items to be supplied shall be under warranty as mentioned in Annexure-"A" against each Item/equipment from the date of acceptance.
25. In case of any dispute, the legal jurisdiction will be at Itanagar, Arunachal Pradesh.
26. In case of any query, the tenderers may contact at following phone no./mail ID.

Officers	Contact No.	E-mail ID
Asstt. Inspector General of Police (E), PHQ, Itanagar	94360-40005(Mobile)	cc-polita.arn@nic.in
Sub-Inspector (Prov), PHQ, Itanagar	81190-91663 (Mobile)	cc-polita.arn@nic.in

Note: In view of the Govt. policy of "Vocal for Local" and "Atma Nirbhar Bharat" to encourage local entrepreneurs vide No. FIN/E-30/2017/675 dated 19/08/2020, the firm registered within Arunachal Pradesh can only participate in the tender process.


09.01.26

Asstt. Inspector General of Police (E)
Police Head Quarters, Itanagar
Arunachal Pradesh

Asstt. Inspector General of Police(E)
Arunachal Pradesh
Itanagar

SUPPLY OF COMPUTERS AND OFFICE ITEMS FOR "SETTING UP/STRENGTHENING OF WOMEN HELP DESK IN POLICE STATIONS" IN ARUNACHAL PRADESH UNDER NIRBHAYA SCHEME DURING THE YEAR 2025-26

SL. No.	Name of Item / Work	Specifications	Quantity (In No.)
1.	Desktop computer, Printer and UPS	<p>a) Desktop Computer</p> <ol style="list-style-type: none"> Operating System - Windows 11 Processor (CPU) - Intel® Core™ i3 or above Graphics - Intel HD graphics 4400 (integrated) Chipset - Intel® H87 Memory (RAM) - 8GB or above Monitor - 18.5 inches or above Optical disc drive - Ultra slim tray super multi DVD burner Connectivity (network interface & wifi) - Integrated 10/100/1000 Gigabit Ethernet LAN Keyboard - Wireless/Wired Antivirus for one year. Warranty - 01 year <p>b) Printer Laser printer (1200x1200) dpi/A-4 size/legal) and printing speed should be 20 Paper per minute. Warranty – 01 year.</p> <p>c) UPS 0.5 KVA UPS or above with 20 minutes Backup of any reputed company. Warranty- 01 year.</p>	29
2.	Computer table	Computer Table with drawer, Size – (1000 x 600 x 750) (L x B x H)	29
3.	Computer Chair	Computer Chair revolving with back rest, chair seat, head rest and arm rest, bolt mechanism, metal wheel-base	29
4.	Office Table	Office table of any reputed company with wooden top, square tube under structure with three drawer options. Size – (1199 x 590 x 750)mm.	29
5.	Revolving chair	High back, Thick cushion, CTS Mechanism, upright position, locking soft top fixed arms, tilt tension adj., Nylon pedestal.	29
6.	Office Almirah	Height- 6ft. with 5 & 6 panels of 15'' depth.	29

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